

Washoe County
Regional Animal Services Advisory Board
NOTICE OF MEETING AND AGENDA
Monday, August 7, 2023 ~ 9:30 a.m.
via Zoom Teleconference

Members
Naomi Duerr-Chair
Paul Anderson
Mariluz Garcia
Trudy Brussard
Julie McMahon
Jill Fisher
Diaz Dixon

This meeting will be held via Zoom teleconference only. To attend this meeting, please log into the Zoom webinar at the following link: <https://washoecounty-gov.zoom.us/j/99851544391> . As an alternative to this link, you can join the meeting by typing zoom.us in your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering this Meeting ID: 99851544391. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 253 215 8782, entering the **Meeting ID:** 99851544391 and pressing #.

Possible Changes to Agenda and Timing. The Regional Animal Services Advisory Board (ASAB) may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

Public Comment. Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar at the above link and utilizing the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press *9 to "Raise Hand" and *6 to mute/unmute. Additionally, members of the public may submit written comments via email to advisoryboard@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00 p.m. on the working day prior to the meeting, to the Advisory Board members prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed "for possible action" and should be about the specific item being considered by the Advisory Board.

Responses to Public Comments. The Regional Animal Services Advisory Board may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by board members. However, responses from board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Advisory Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda. The Advisory Board may do this either during the Public Comment item or during the following item: "WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item)."

Forum Restrictions and Orderly Conduct of Business. The Regional Animal Services Advisory Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed

upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda. Pursuant to NRS 241.020(4)(b), this Notice of Meeting and Agenda has been posted at the Washoe County Regional Animal Services Center (2825 Longley Lane, Reno, Nevada); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda provided to the Regional Animal Services Advisory Board may be obtained on the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php or at Washoe County Regional Animal Services, 2825 Longley Lane, Reno, Nevada, or by contacting Tom Schley at phone (775) 353-8900, e-mail advisoryboard@washoecounty.gov or address 2825 Longley Lane, Suite A, Reno, Nevada 89502. If you make a request, we can provide you with a link to the website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Advisory Board members. If materials are distributed at a meeting, they are available within one business day after the meeting.

AGENDA

1. **CALL TO ORDER/ROLL CALL** [Non-action item]
2. **INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA ZOOM/TELEPHONE** [Non-action item]- Verbal instructions regarding how members of the public may participate and provide public comment during the meeting, DDA Jennifer Gustafson.
3. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board (ASAB) as a whole.
4. **INTRODUCTION OF NEW WCRAS ADVISORY BOARD MEMBERS JILL FISHER AND DIAZ DIXON** [Non-Action Item], WCRAS Director, Shyanne Schull
5. **PROCLAMATION OF APPRECIATION FOR DEPARTING ADVISORY BOARD MEMBERS, JILL DOBBS AND IRENE PAYNE** [For possible action]- Discussion and possible action to approve a Proclamation of Appreciation for Service to the ASAB for former ASAB members Jill Dobbs and Irene Payne for their six (6) consecutive years of dedicated service to the ASAB; and to authorize the Chair to sign the Proclamation on behalf of the ASAB. Director, Shyanne Schull
6. **APPROVAL OF APRIL 21, 2023 AND MAY 15, 2023, MEETING MINUTES** [For possible action]- Board members may identify any additions or corrections to the draft minutes as transcribed.
7. **ELECTION OF VICE-CHAIR** [For possible action]- Election of Vice-Chair from Advisory Board's membership.
8. **INFORMATIONAL UPDATE ON NEVADA HUMANE SOCIETY'S ("NHS") 90- DAY ACTION PLAN AND PROGRESS ON REMOVING BARRIERS TO ANIMAL ADOPTION** [Non- action item] – An informational update on NHS' modifications and improvements regarding recommendations included in the 2022 facility assessment report as part of its 90- day action recommendation plan, including implementation of measures to remove barriers to animal adoption. --Nevada Humane Society CEO, Jerleen Bryant.
9. **DIRECTOR'S REPORT** [Non-action item] - An informational presentation on WCRAS's functional overview and update on WCRAS's programs, statistics, emerging developments, financial updates, and other matters properly related thereto for the fourth quarter of FY 23. Director, Shyanne Schull.

10. **INFORMATIONAL UPDATE ON WCRAS's DISPATCH PHONE SYSTEM** [For possible action] – A requested informational overview of the WCRAS dispatch call center, and discussion and possible action to make a recommendation to the department whether to obtain call recording services and/or options for call recording services, along with a discussion of costs associated with adding a call recording service feature. Assistant Director, Tammy Jennings.
11. **ESTABLISH ASAB MEETING DATES AND LOCATIONS FOR FY 2023/2024** [For Possible Action], WCRAS Director, Shyanne Schull
12. **OPEN MEETING LAW AND ETHICS TRAINING AND WASHOE COUNTY REGIONAL ANIMAL SERVICES' (WCRAS) ORIENTATION** [Non-action item]- An informational training on the basic tenets of Nevada's Open Meeting Law (NRS 241) and ethical requirements/considerations (NRS 281A), and how these laws apply to the Washoe County Animal Services Advisory Board, presented by Deputy District Attorney (DDA), Jennifer Gustafson.
13. **WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – Limited to items not addressed elsewhere on the agenda. The Washoe County Regional Animal Services Advisory Board may not engage in discussion or take action on any item identified under this topic. Rather, items may be placed on a future agenda for discussion and possible action.
14. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Washoe County Advisory Board agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board as a whole.
15. **ADJOURNMENT** [Non-action item]